



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BENGUET
Wangal La Trinidad, Benguet

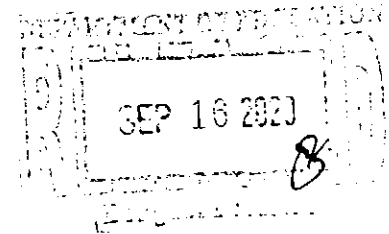


DIVISION MEMORANDUM No. 196 s. 2020

Date: September 15, 2020

To: All Division Office Personnel
All Public Elementary and Secondary School Heads
All Others Concerned

From: **BENILDA M. DAYTACA, EdD, CESO VI**
Assistant Schools Division Superintendent
OIC – Office of the Schools Division Superintendent



Subject: **REORGANIZATION OF THE DIVISION HUMAN RESOURCE MERIT PROMOTION AND SELECTION BOARD (HRMPSB)**

1. Pursuant to DepEd Order No. 66, s. 2007 entitled "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching and Non-Teaching Positions" and Regional Memorandum No. 208, s. 2018 entitled "Clarification of the Composition of the Personnel Selection Board of the Regional Office, the Schools Division Office, and the Schools", the Division HRMPSB shall be reorganized, to wit:

SAMUEL T. EGSAEN JR., EdD	PSDS / OIC – Asst. Schools Division Superintendent Chairperson
GLENN N. DUGUIS	Administrative Officer V Vice – Chair / NEU Representative
SUSAN CJ DAWANG	Administrative Officer IV, Personnel Member
MARCELINO S. BALDO	School Principal II BPSTEA President, Member
SIMON T. BACKIAN	School Principal III PESPA President, Member (Elementary Level Representative)
WILBERT H. CUIDNO	School Principal IV NAPSSHI President, Member (Secondary Level Representative)
FRANCISCO V. BAGUL-LO JR.	Administrative Assistant II Level I Representative, Member
PURIZA D. AGUINDANG	Administrative Assistant II Secretariat

Head of division/unit/school where the vacancy exists:

RIZALYN A. GUZNIAN	Chief – CID, Member (CID Representative)
LUCIO T. ALAWAS	Chief – SGOD, Member (SGOD Representative)
FLORINDA C. PAGOY	Accountant III, Member (Finance Representative)
School Head	School Representative

2. On top of the duties and responsibilities stipulated in DepEd Order #29, s. 2002 and CSC MC #14, s. 2018, the Division HRMPBS shall perform the following functions:
 - i. Evaluate and deliberate the qualifications of those listed in the selection line up en banc;
 - ii. Make a systematic assessment of the qualifications and competence of candidates for appointment to the vacant positions;
 - iii. Conduct further assessment such as: written communication, skills tests, interview, etc. of qualified candidates; and
 - iv. Submit to the appointing authority the short list of five ranking candidates, whenever possible, whose over-all point scores are comparatively at par with each other based on the comparative assessment of the determinant factors.
3. Full cooperation of all concerned is desired to ensure the success of our undertakings.
4. For information and guidance.

